Recruitment & Retention Organizing Committee

Meeting Agenda *(MINUTES)*
Friday September 28, 2018 | 10AM-12PM - Meeting Room A

Call to order - Called to order at 10:04 AM by Suzanne

Roll Call
- Activism & Advocacy Chair: Mina Acebu *(Present)*
- Board Chair: Suzanne Vue *(Present)*
- Campus Community Chair: Quinton Cabellon *(Present)*
- Finance Chair: Alia Cortez-Bridges *(Present)*
- Recruitment Chair: Raudel Carillo, Alternate Representative *(Present)*
- Retention Chair: Alicia Garcia *(Present)*
- Secretary: Dave Ivan M. Cruz *(Present)*
- ASUCD: Ko Ser Htoo *(Present at 10:13 AM)*
- GSA: Vacant
- Student Affairs: Cirilo Cortez *(Present)*
- Ex-officio:
  - aa Valdivia *(Not Present)*
  - Krissy Ocampo *(Present)*
  - Liliana Robles *(Present)*
- Student Assistant: *(Naman & Cinthia Present)*
- Community members:

Minute Approval
- N/A - no previous meeting minutes to approve

Adoption of the Agenda - with flexibility
- 1st Dave
- 2nd Quinton
- 8 (Yes)-0 (No)-0 (Abstain); motion passed

Finance
- **Budget 2018-2019**
  - Krissy provided an update on the 2018-19 Budget.
  - More funding was donated by the Whittle Family.
  - More interest from FACE Initiative
  - More income earned last year.
  - The budget takes into account the money that will be saved from not having an SRRC Operations Director.
  - **Mina moved to approve the 2018-19 Budget (1st)**
Proposals

Native Orientation Support *(preapproved by RROC)*
- Quinton provided an update on the NOS.

"I Am A Transfer Student" T-Shirt with TRC ($440 funding request)
- Where would the shirts be given?
  - During Transfer Take-Off in the coming weeks
- How many total shirts?
  - 100, to be split between TRC & SRRC
- **Alia moved to approve the proposal (1st)**
- **Quinton (2nd)**
- **8-0-1; motion passed**

Academic Assistance & Tutoring Specialist Office Hours in SRRC Conference Room
- Specialists would be inviting students to provide academic and tutoring assistance. Request is to provide a space to conduct the aforementioned services.
- **Dave (1st)**
- **Quinton (2nd)**
- **9-0-0; motion passed**

Filipino Empowerment Day (UC Berkeley Conference) *(preapproved by RROC)*
Meet the Blacks Cookout *(preapproved by RROC)*
Douglass Middle School Weekly Outreach *(preapproved by RROC)*
SEA Retreat 2018-Mentor’s Formation *(preapproved by RROC)*
SEA BBQ *(preapproved by RROC)*

Unfinished Business

New Business
- **RROC Norms & Expectations**
- **RROC Roles Confirmation**
  - GSA Representative is still vacant. Suzanne will be sending out an email to AVC Atkinson.
  - **Dave moved to approve the RROC Roles (1st)**
  - **Alicia (2nd)**
  - **8-0-1; motion passed**

- **Staff Manual**
  - RROC has presented and discussed this during All-Staff Training and that all-staff were provided the opportunity to voice out their concerns, to make suggestions.
  - SDs Task: Make comments, if any, to the Staff Manual by Tuesday
  - Tabled for review and voting next meeting
  - Quinton: Will edits be reviewed by all-staff?
Columbus Day Shut Down - Monday, 10/8
- Protocol for Shutting Down the SRRC
- Alia moved to shut down the center on Columbus Day, Monday, 10/8
  - Alicia (2nd)
  - 9-0-0; motion passed

COSAF - Report & Presentation
- Report Due Friday, 10/12
- Presentation Friday 10/19, 11:30am
  - Need student presenters; career staff may also help present.
  - Alia and Krissy will be leading the presentation, Ko also extended their help.

Police Accountability Board nomination
- RROC/SRRC Representative is needed in the Police Accountability Board.
- Nominating: Mina Acebu

Committee Updates
- Activism & Advocacy:
  - Hoping to start an Advocacy Committee - will send out meeting tool soon
- ASUCD:
  - Debrief from 2017-18 Academic Year at the ASUCD, elected a new Pro-Tempore Senator.
  - Meetings are Thursdays at 6pm in MU Mee Room (3rd floor)
  - Sunset Fest is tonight!
- Board:
- Campus Community:
  - CUAB Meeting (October 12)
  - Lunch with the Chancellor (November 5); Follow-up Meeting (November 9)
- Finance:
  - In-contact with Angela on starting the grant process.
- GSA:
- Recruitment:
  - First meeting is this Monday, 10/01.
  - College Application Mentorship Program (CAMP) for students applying to colleges is on the works.
  - Recruitment coordinators moving from Memorandum of Understanding to Letter of Understand, smoother and more localized process
- Retention:
  - No set-up times for committee meetings.
    - Subcommittees focusing on some Holistic Initiatives.
- Secretary:
  - Meeting on Monday, 10/01 (SRRC Conference Room) 6-7 pm
  - VIP Applications are being finalized and will be up for approval on 10/01.
- Student Affairs:
  - Satisfaction Survey from Student Affairs will be sent to students and staff in October
Remind students about new requirement to submit proof of registration/classes

Hispanic Institution Task Force
- Goal: Campus-wide movement to inform how being an Hispanic Serving Institution may affect other communities.
- Engagement Groups will be facilitated.
- Efren Diaz and Alicia Garcia -- Student Representatives.

Strategic Retention Initiatives
- Working on hiring a Director of API Retention Initiatives

Career Staff:
- AVC Student Life, Sheri Atkinson has shared vision of the portfolio with all units - SRRC must submit report sharing how we currently help achieve the visions
- CRRC Staffing updates
- SAPEP
  - Working on report, due Oct 31

Community Updates

African Diaspora
- BSU had their GM. Largest outcomes
- BSU + other Black Communities collaboration on BBQ.
- Afro-Latinx-Chicanx Club unofficial partnership with Mixed Heritage group.

American Indian/Native/Indigenous
- CCC has restructured. Four student coordinators for PowWow and Community Coordinators.
- AISES (American Indians Science and Engineering Society) -- Collaboration with AIRR; AISES sending representative for research presentation
- Fostering leadership among Native Community
- Beading activities; Native American graduation

Filipinx
- Fil-Am Fall Welcome Week activities during Week 1

Transfer & Non-Traditional Students
- Fall Welcome Tabling was a success; talked to approximately 500 students across different tabling events.
- Transfers seem excited about the year. More transfers show up at the center either for different purposes (e.g. check-in with Student Director, study, chill).
- Collective Fall Meetings: Thursdays, 7:30-8:30 PM at the SRRC Conference Room.
- Fostering relationships with OWL, DTSA, VSS, TRC

Graduate Students
- Graduate Student Orientation was a success
- GAAAP hiring information has been sent out
- Graduate Diversity Officer for STEM -- Interview process.

Southeast Asian
- SEA BBQ last Monday (more people than expected)

Latinx/Chicanx
○ Works on outreach proposals for schools.
○ Works on Chicanx/Latinx Retreat (debrief with other staff); applications were sent yesterday.
○ Went to aa’s class to present about SyL.
○ Bienvenida was a success.

**Announcements**

- CRRC Executive Director Search & Open Forums
  - Monday, 10/1
  - Thursday, 10/4
  - Monday, 10/8
- Police Town Hall - Monday, October 15, 2018
- Staff (Front Desk Shift Sign-Ups due Sunday, 09/30)
- MU Open House next week.

**Adjournment**

Adjourned at 11:48 AM by Suzanne