

Recruitment & Retention Organizing Committee

Meeting Agenda MINUTES

Friday December 7th, 2018 / 10AM-12PM - Meeting Room A

Call to order - Suzanne called the meeting to order at

Roll Call

- Activism & Advocacy Chair: Mina Acebu (Present)
- Board Chair: Suzanne Vue (Present)
- Campus Community Chair: Quinton Cabellon (Present)
- Finance Chair: Alia Cortez-Bridges (Present; Left at 12:01 PM)
- Recruitment Chair: Faby Camacho (Present; Left at 12:14 PM)
- Retention Chair: Alicia Garcia (Present)
- Secretary: Dave Ivan M. Cruz (Present)
- ASUCD: Ko Ser Lu Htoo (Absent)
- GSA: Pending
- Student Affairs: Cirilo Cortez (Present)
- Ex-officio:
 - aa valdivia (Present)
 - Krissy Ocampo (Present)
 - Liliana Robles (Present)
- Student Assistant: (Cynthia and Naman are Present)
- Community members: William Sampson, Student Advisor to the Chancellor

Minute Approval

- [Friday, November 30th, 2018](#)
- Mina moved to approve the minutes from 11/30/2018
 - Quinton seconded
 - Motion passes 8-0-0

Adoption of the Agenda with Flexibility

- Mina moved to approve the agenda w/ flexibility
 - Dave seconded
 - Motion passes 8-0-0

Finance

- Budget Amendments
 - [SAFE Staff Retreat](#)
 - Adding hours to the fleet cost
 - Increasing cost of meals to \$25/person
 - Alia moved to approve the budget amendment for SAFE Staff Retreat
 - Quinton seconded

- **7-0-1 motion passes**
 - [BRIDGE Our Legacy is Social Justice](#)
 - Adding
 - **Quinton moved to approve an additional \$50 for BRIDGE: Our Legacy is Social Justice Event**
 - **Dave seconded**
 - **Motion passes 8-0-0**
- [Mid-year Budget - Quick Update](#)
- [3-year Projections](#)
 - \$15 by 2022 (Student Wages)
 - Carryforward per year depends
 - Payroll = Student Affairs? (Make Recommendations)
 - What are things that we can do right now?
 - Share programming food with each other especially if there is leftover
 - Something may have to go
 - Future: What is the need, the impact and intent in terms of programming? Allocation?
 - Consider efficiency and sustainability of programs
 - Growth projections
 - Populations
 - Programs
 - Staffing
 - What are our priorities as SRRC?
 - What is happening on campus?
 - There are 3 (4 soon) Retention Initiatives on campus - what does that mean for what work we do versus what work our campus partners do?
- ~~Student staff positions for hire~~

Unfinished Business

- Staff Concern(s) and Affirmations
- [Post-Event Reflective Summaries - absolutely need to be submitted by Friday, 12/14](#)
 - Remind all staff with missing summaries
 - Missing Summaries = No card use

New Business

- Student Staff & Career Staff Evaluations
 - Would probably be due on Week 1 of WQ19
 - Suzanne - send out an email with Career Staff Evaluations
 - Incorporate Peer evaluations over 1-1, staff, or committee meetings
- SRRC Operations Director
 - [Job Description](#)
 - **Mina moved to approve the Operations Director Job Description with the updates.**
 - **Faby seconded**

- **Motion passes 7 (yes)-0-1 (abstention)**
 - **Hiring Timeline**
 - Internal v. External candidates
 - SRRC is so specific in terms of its purpose and mission.
 - **Quinton moved to approve the Hiring Timeline with the comments**
 - **Alicia seconded**
 - **Motion passed 8-0-0**
 - SRRC Student Staff Hiring
 - **Job Descriptions**
 - Programs may either remove or add or change positions (in consultation with assigned community advisors)
 - SDs are Hiring Chairs unless applying to return.
 - **Timeline**
 - **Campus Closure Pay Next Steps** (as it relates to student employees)
 - **Suggestion:**
 - Front Desk; Scheduled Meetings (Staff, Committee, 1-1s), In-Service
 - Scheduled Meetings (don't claim if already claimed)
 - Put these pay on next pay period (review timesheet with career staff)
 - **Quinton moved to approve to pay hours during campus closure for front desk shifts, in-service, and scheduled meetings.**
 - **Alicia seconded**
 - **Motion passed 8-0-0**
- Winter Quarter RROC meeting schedule
 - 1st RROC meeting would be Friday, January 11, 2019 at 10am in SCC Meeting Room A.
- Winter Quarter ASUCD Elections
 - Community representation, slates, candidates
 - Other ballot initiatives
 - Unitrans referendum
 - 20% of undergraduate population needs to vote
 - 60% of voting undergraduates must vote yes for it to pass.
 - Mina will send presentation to RROC
- **Equity Summit**

Committee Updates

- Activism & Advocacy:
 - **Donations to SPEAK (diapers and baby formula)**
- ASUCD:
- Board:
- Campus Community:
 - Dinner at the Chancellor's house.
 - Next Meeting: Bring up food stamp accessibility.
 - Addressing Task Force priorities (food and housing insecurity, etc)

- Finance:
- GSA:
- Recruitment:
 - Middle School Outreach and generally, they are done for the quarter.
 - Theme for Aggie Senior Weekend is being determined.
- Retention:
- Secretary:
 - Meeting over Winter Break
- Student Affairs:
 - Campus Open Forums will be hosted next week for the VC position.
 - Student Life Hiring
 - CCC Director process in January 2019
 - LGBTQIA+RC Director opening in January.
- Career Staff:
 - Krissy
 - Attending UC Cultural Centers meeting this Monday 12/10
 - aa
 - Liliana

Community Updates

- ACE:
- AIRR:
 - De-stressing events tonight.
- BRIDGE:
 - Study jam with VIPs
 - Fil Am President Meeting
- COLLECTIVE:
 - Hiring process sometime over Winter Break
 - Extend apps for Retention Coordinator until 1/7
- GAAAP:
 - Interview for GAAAP happened.
- SAFE:
 - SAFE as support than lead to SEA community
 - Mentor's Formation for SEAYC
- S.O.L. y L.U.N.A:

Announcements

Adjournment **Suzanne adjourned the meeting at 12:23 PM**